



City of San Antonio

Agenda Memorandum

Agenda Item Number: 4

Agenda Date: November 1, 2021

In Control: Audit and Accountability Committee Meeting

DEPARTMENT: Convention and Sports Facilities

DEPARTMENT HEAD: Patricia Muzquiz Cantor

COUNCIL DISTRICTS IMPACTED: District 2

SUBJECT:

Pre-Solicitation High Profile Item for Annual Contract for Custodial and Supplemental Conversion Services for the Alamodome

SUMMARY:

The City of San Antonio's Convention and Sports Facilities Department is soliciting proposals for custodial and supplemental conversion services at the Alamodome. Services include daily custodial tasks, general facility cleaning for events, cleaning public restrooms, ensuring trash and recycling containers are emptied and trash/recycling materials are disposed of in the appropriate facility compactors. Supplemental conversion labor staff will be used to augment City staff in the transition from one event to another in the setup of chairs, tables, stages, scaffolding, and cleaning associated with setups, and for special projects that may include, but not limited to, the installation/removal of the basketball court or goals, ice rink, or low-rise seating units.

BACKGROUND INFORMATION:

Department: Convention & Sports Facilities

Solicitation Type: Request for Competitive Sealed Proposals

Contract Value: \$5.5 Million

Term of Contract: 3 years with 2, 1-year renewal options

Release Date: November 3, 2021

Closing Date: January 12, 2022

Proposed Council Date: April 7, 2022

Evaluation Criteria:

- Experience, Background and Qualifications: 25 points
- Proposed Plan: 35 points
- Price: 20 points
- SBE Prime Contract Program: 10 points
- M/WBE Prime Contract Program: 10 points

SBEDA Requirements: 15% M/WBE Subcontracting; 3%AABE Subcontracting

Local Preference Program: Not Applicable

Veteran Owned Small Business Preference Program: Not Applicable

Voting Members:

- Alejandra Lopez, Assistant City Manager, City Manager's Office
- Patricia Muzquiz Cantor, Executive Director, Convention & Sports Facilities Department
- Bernard Brown, Convention Center Facilities Manager, Convention & Sports Facilities Department
- Thomas McAfee, Alamodome Facilities Manager, Convention & Sports Facilities Department
- Julie Baker, Vice President, Valero Alamo Bowl

ISSUE:

For briefing purposes only.

FISCAL IMPACT:

For briefing purposes only.

ALTERNATIVES:

For briefing purposes only.

RECOMMENDATION:

For briefing purposes only.